



NEWBERG PUBLIC LIBRARY ADVISORY BOARD

MINUTES

January 21, 2016 7:00 P.M.

- I. CALL MEETING TO ORDER** at 7:00 pm by Chair Corina Kanen.
- II. ROLL CALL** Members Present: Corina Kanen, Crystal Garcia, Kerrie Allen, Geoff Godfrey, Chris Koch Staff Present: Leah M. Griffith
- III. CONSENT CALENDAR**
- The Minutes of the December 17th meeting were accepted .
 - Statistical Reports: The December Library Use Reports was accepted.
- IV. PUBLIC COMMENTS** None
- V. BOARD COMMENTS** Geoff reported on the Mayor’s Cabinet meeting. The mayor has asked board chairs to attend the March 7th (CHANGED TO MARCH 21st) Council meeting to report on their activities.
- V. BUSINESS**
- The city e-mail accounts are working for most members. Leah will continue to send notices of the upcoming meetings to both addresses until we are all confirmed.
 - The letter to thank the Strategic Planning members for their service and to encourage them to continue their involvement with the Library was signed by each board member.
 - The Library Foundation is meeting on February 17, 2016 and Kerrie and Corina will be sharing the session they attended on fundraising for libraries. The rest of the board is invited to attend.
 - The Strategic Plan Work Plan Report was shared with highlights being funding for the Ukulele loaning project and the approval of 5 additional library hours starting in February or March.
 - Budget process for the city is starting. Leah will bring some concepts for adding to the 2016-17 budget to the next board meeting.
- VI. REPORTS**
- The Oregon State Library Technology plan, The Edge Assessment, was completed. Results will be shared this spring.
 - The Oregon Library Passport Program three year trial was a success and libraries are asked if they want to continue. It was moved, seconded and approved by the Board for the Newberg Library to continue participating in this service.
- VIII. NEXT MEETING/STEPS** Next meeting is February 18, 2016.
- IX. ADJOURNMENT**
The Board adjourned at 8:13 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director

Approved: _____